



COUNTY ASSEMBLY OF MOMBASA

County Assembly Budget Estimates FY 2020/21 Programme-Based Budget

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VOTE 3012-01: MOMBASA COUNTY ASSEMBLY

A. Vision

A world class Assembly in legislation, representation and oversight in Africa and beyond.

B. Mission

To offer quality services to the residents through enacting timely legislation, arousing prompt action to public issues and instituting mechanisms for monitoring and evaluating of resource utilisation.

C. Strategic Overview and Context for Budget Intervention

The County Assembly's strategic interventions are guided by the County Assembly Service Board chaired by the Honourable Speaker. The Board aims to provide the necessary environment for attaining the objectives and functionality of the Assembly as set out in Article 12 (7) of the County Governments Act.

The Total County Assembly Expenditure Budget for the financial year 2020/21 including non-ceiling items stands at **KES684,382,942.00**. The Expenditure ceiling used in preparing this budget is as provided by CARA 2019 as the The County Allocation of Revenue Bill 2020 is yet to be approved. The non-ceiling items including development expenditure at **KES25,773,748.00**.

The 2019/20 financial year was challenging due to inadequate and erratic disbursements of funds. The Office of the Controller of Budget has also played a detrimental part in not releasing development expenditure even after having approved the County Assembly budget. This coupled with the restrictive financial autonomy has afforded the County Assembly little comfort in managing the operations hence the low absorption rate.

The major achievements for the period 2019/20 include the prudent management of the limited resources. Further, the Assembly also managed to enact the relevant revenue raising bills as required by law and within the specified timelines.

D. Programmes and their Objectives

P 0101: General Administration and Planning Services

To provide efficient and effective service, and offer support function to the County Assembly of Mombasa.

P 0102: Legislation, Oversight and Representation

To enact County laws while evaluating policy implementation in order to ensure world class service to the people of Mombasa County.

E. Summary of Expenditure by Programs (Kshs.)

PRO	OGRAMME	ESTIMATES	PROJECTIONS		
		2020/21	2021/22	2022/23	
P1	General Administration, Planning and Support Services	531,478,873	583,748,160	641,497,376	
P2	Legislation, Oversight and Representation	152,904,069	129,393,353	142,332,688	
	Total Vote:	684,382,942	713,141,513	783,830,065	

F. Summary of Expenditure by Economic Classification (Kshs.)

PRO	OGRAMME	ESTIMATES	PROJECTIONS	
		2020/21	2021/22	2022/23
P1	General Administration, Planning and Support Services	531,478,873	583,748,160	641,497,376
	Recurrent Expenditure	531,478,873	583,748,160	641,497,376
P2	Development Expenditure Legislation, Oversight and Representation	0 152,904,069	0 129,393,353	0 142,332,688
PZ				
	Recurrent Expenditure	127,130,321	129,393,353	142,332,688
	Development Expenditure	25,773,748	0	0
	Total Vote:	684,382,942	713,141,513	783,830,065

G. Summary of Expenditure by Programme and Economic Classification (Kshs.)

PRO	GRAMME	ESTIMATES	PROJECTIONS	
		2020/21	2021/22	2022/23
P1	General Administration, Planning and Support Services	531,478,873	583,748,160	641,497,376
	Recurrent Expenditure	531,478,873	583,748,160	641,497,376
	Compensation of Employees	389,901,697	428,891,867	471,781,054
	Use of Goods & Services	141,577,176	154,856,293	169,716,323
	Development Expenditure	0	0	0
P2	Legislation, Oversight and Representation	152,904,069	129,393,353	142,332,688
	Recurrent Expenditure	127,130,321	129,393,353	142,332,688
	Use of Goods and Services	127,130,321	129,393,353	142,332,688
	Development Expenditure	25,773,748	0	0
	Acquisition of Non-Financial Assets	25,773,748	0	0
	Total Vote:	684,382,942	713,141,513	783,830,065

H. Summary of Expenditure by Sub-Programme and Economic Classification

PRO	OGRAMME	ESTIMATES	PROJECTIONS		
		2020/21	2021/22	2022/23	
P1	General Administration, Planning and Support Services	531,478,873	583,748,160	641,497,376	
	Recurrent Expenditure	531,478,873	583,748,160	641,497,376	
	Compensation of Employees	389,901,697	428,891,867	471,781,054	
	S.B.1 Basic Salaries & Wages	214,625,773	236,088,351	259,697,186	
	S.B.2 Personal Allowance paid as Part of salary	134,216,694	147,638,364	162,402,200	
	S.B.3 Employer Contributions to Compulsory National Social Security Schemes	41,059,229	45,165,152	49,681,667	
	Use of Goods & Services	141,577,176	154,856,293	169,716,323	
	S.B.4 Domestic and Foreign Travel	17,757,579	19,533,337	21,486,671	
	S.B.5 Training Expenses	13,244,000	14,568,400	16,025,240	
	S.B.6 Hospitality Expenses	13,438,000	14,781,800	16,259,980	
	S.B. 7 Insurance and Assets Maintenance Costs	45,500,000	50,050,000	55,055,000	
	S.B.8 Supplies and Other Services	5,000,000	5,500,000	6,050,000	
	S.B.9 Other Operating Expenses	46,637,597	51,301,357	56,431,492	
P2	Legislation, Oversight and Representation Recurrent Expenditure	152,904,069	129,393,353	142,332,688	
	Use of Goods and Services	127,130,321	129,393,353	142,332,688	
	S.B.1 Domestic and Foreign Travel	127,130,321	129,393,353	142,332,688	
	S.B.2 Training Expenses	37,830,321 8,670,000	41,613,353 9,537,000	45,774,688 10,490,700	
	S.B.3 Hospitality Expenses	4,720,000	5,192,000	5,711,200	
	S.B.4 Assets Maintenance Costs	2,350,000	2,585,000	2,843,500	
	S.B.5 Supplies and Other Services	3,500,000	3,850,000	4,235,000	
	S.B.6 Ward Office Operations	45,360,000	49,896,000	54,885,600	
	S.B.7 Other Operating Expenses	15,200,000	16,720,000	18,392,000	
	S.B.8 Purchase of Minibuses and Buses	9,500,000			
	Development Expenditure	25,773,748	0	0	
	Acquisition of Non-Financial Assets	25,773,748	0	0	
	S.B.9 Purchase of 40ft Containers for Ward Offices	15,000,000	0	0	
	S.B.10 Construction of Public Gallery	10,773,748			
	Total Vote:	684,382,942	713,141,513	783,830,065	

I. Summary of the Programme Outputs and Performance Indicators

			ne outputs		I _	1 _	I _
Programme: General Administration and Planning Services	Delivery Unit	Key Outputs	Key Performance Indicators (KPIs)	Target (Baseline) 2019/20	Target 2020/21	Target 2021/22	Target 2022/23
Name of Programme			ce Delivery in the C	County Assemb			
Sp1.1 County Assembly Service Board	CASB	-Budget Estimates -Strategic plan	-Approved Budget Estimates - County Assembly Strategic Plan		1 Approved Budget -1 Plan	1 Approved Budget	1 Approved Budget
SP 1.2 Clerk's Office	CAC	-Preparation & Administration of Approved budget -Coordination of dept. Activities - Coordination of the legislative function	Budget utilization - Dept. meetings held - Legislations passed		90%-100% budget utilization - 12 departmental meetings -12 bills	90%-100% budget utilization - 12 departmental meetings -12 bills	90%-100% budget utilization - 12 departmental meetings -12 bills
SP 1.3 Human Resource	HRD	-Manpower sourcing, compensation & layoff	- Optimum staffing levels		- Low lateness and absenteeism	- Low lateness and absenteeism	- Low lateness and absenteeism
		- Staff /MCA training & development	- Training manual & calendar -HRM policy development		- Efficient & Motivated Manpower	- Efficient & Motivated Manpower	- Efficient & Motivated Manpower
SP 1.4 Finance & Accounts	FIN & ACC	-Policies & Procedures - Proper book keeping	- Finance& accounting policy -Procedure on imprest and supplier payment administration - Procedure on flow of requisition - Periodic and Final books of accounts		- Quarterly and annual books of account - Finance& accountingpolicy -Finance procedures	- Quarterly and annual books of account - Finance& accountingpolicy - Revised Finance procedures	- Quarterly and annual books of account - Finance& accounting policy - Revised Finance procedures
SP 1.5 Fiscal Analysis	FISCAL	- Analysis - Estimate recordings - Revenue forecasting	- Analysis reports on key budget policy instruments i.e CIDP, ADP, CIBROP, CFSP		-1 Analysis Report per instrument - Conduct budget workshops - Revenue forecasted	-1 Analysis Report per instrument - Conduct budget workshops - Revenue forecasted	-1 Analysis Report per instrument - Conduct budget workshops - Revenue forecasted
SP 1.6 Hansard	HANSARD	-Recording house & committee proceedings - Transcribe and edit hansard reports	- Hansard records - Hansard reports		- Complete hansard record per session - 32 hansard report per month - Avail to public hansard reports 3 days after publication	- Complete hansard record per session - 32 hansard report per month - Avail to public hansard reports 3 days after publication	- Complete hansard record per session - 32 hansard report per month - Avail to public hansard reports 3 days after publication
SP 1.7 Library, Research & ICT	LIB,RES & ICT	- Information services	- Adequate library material & information engines		- 70% availability or requested material - Timely	90% availability or requested material - Timely production of	100% availability or requested material - Timely

			- Research reports - stable computer network with proper coverage	production of research report as requested -90% computer network coverage -servicing of computers and peripherals within 2 days of request - At least 1 network down surge per week	research report as requested -100% computer network coverage -servicing of computers and peripherals within 1 day of request - At least 1 network down surge per week	production of research report as requested -100% computer network coverage -servicing of computers and peripherals within 1 day of request - At least 1 network down surge per week
SP 1.8 Legal Services	LEGAL	-Bill drafting - Legal representation	- No of bills drafted - No of cases won	- Draft 1 bill per month - Win 4 out of 5 cases	- Draft 2 bills per month - Win 4 out of 5 cases	- Draft 2 bills per month - Win 4 out of 5 cases
SP 1.9 Procurement	PROC	- Sourcing and disposal of resources	- Annual procurement plan - Proper stock management - Price management	-Procurement plan by June 30th - 90% availability of requested resources - 100% adherence to budget and procurement plan	-Procurement plan by June 30th - 100% availability of requested resources - 100% adherence to budget and procurement plan	-Procurement plan by June 30th - 90% availability of requested resources - 100% adherence to budget and procurement plan
SP 2.0 Legislative Services	LEG	- Clerical duties to committees - Committee management	- committee reports and minutes - Committee work plan and adherence to the same	- Committee reports and minutes before the next committee sitting - 1 annual work plan	- Committee reports and minutes before the next committee sitting - 1 annual work plan	- Committee reports and minutes before the next committee sitting - 1 annual work plan
SP 2.1 Public Relations	PRD	- Building positive image of the assembly	- No of PR drives - Social media engagement	- At least 1 PR drive per month - Vibrant social media with strong following - Engage social media with captivating topics	- At least 2 PR drive per month - Vibrant social media with strong following - Engage social media with captivating topics	- At least 3 PR drive per month - Vibrant social media with strong following - Engage social media with captivating topics

J. Expenditure Estimates by Programs

	COUNTY ASSEMBLY	Program 1: General Administration and Planning			
		2020-21	2021-22	2022-23	
2110100	Basic Salaries - Permanent Employees	186,370,763	205,007,839	225,508,623	
2110117	Basic Salaries-	186,370,763	205,007,839	225,508,623	
2110200	Basic Wages - Temporary Employees	28,255,010	31,080,511	34,188,563	
2110202	Casual Labour-Others	28,255,010	31,080,511	34,188,563	
2110300	Personal Allowance Paid as Part of Salary	134,216,694	147,638,364	162,402,200	
2110301	House Allowance	32,738,480	36,012,328	39,613,561	
2110304	Overtime - Civil Service	1,551,776	1,706,954	1,877,649	
2110309	Special Duty Allowance	10,080,000	11,088,000	12,196,800	
2110314	Transport Allowance	30,932,112	34,025,323	37,427,856	
2110320	Leave Allowance	2,971,726	3,268,899	3,595,788	
2110322	Risk Allowance	229,000	251,900	277,090	
2110323	Late Duty Allowance (Board Sittings)	5,713,600	6,284,960	6,913,456	
2110328	County Assembly Attendance Allowance	50,000,000	55,000,000	60,500,000	
2120100	Employer Contributions to Compulsory National Social Security Schemes	41,059,229	45,165,152	49,681,667	
2120101	Employer Contributions to National Social Security Fund	19,348,489	21,283,338	23,411,672	
2120103	Employer Contribution to Staff Pensions Scheme (Gratuity - MCA's and Staff)	21,710,740	23,881,814	26,269,996	
	21 - Compensation to Employees total	389,901,697	428,891,867	471,781,054	
2210200	Communication, Supplies and Services	7,486,000	7,356,000	7,466,000	
2210201	Telephone, Telex, Facsimile and Mobile Phone Services	6,486,000	6,256,000	6,256,000	
2210202	Internet Connections	1,000,000	1,100,000	1,210,000	
2210300	Domestic Travel and Subsistence, and Other Transportation Costs	14,057,579	15,463,337	17,009,671	
2210301	Travel Costs (airlines, bus, railway, mileage allowances, etc.)	2,250,000	2,475,000	2,722,500	
2210302	Accommodation - Domestic Travel	6,407,579	7,048,337	7,753,171	
2210303	Daily Subsistence Allowance	4,650,000	5,115,000	5,626,500	
2210304	Sundry Items (e.g. Airport Tax, Taxis, etc)	750,000	825,000	907,500	
2210400	Foreign travel and Subsistence Allowance	3,700,000	4,070,000	4,477,000	
2210401	Travel Costs (airlines, bus, railway, mileage allowances, etc.)	600,000	660,000	726,000	
2210402	Accommodation	1,000,000	1,100,000	1,210,000	
2210403	Daily Subsistence Allowance	1,500,000	1,650,000	1,815,000	
2210404	Sundry Items (e.g. Airport Tax, Taxis, etc)	600,000	660,000	726,000	
2210500	Printing , Advertising and Information Supplies and Services	4,100,000	4,510,000	4,961,000	
2210502	Publishing and Printing Services	1,000,000	1,100,000	1,210,000	
2210503	Subscriptions to Newspapers, Magazines and Periodicals	1,000,000	1,100,000	1,210,000	
2210504	Advertising, Awareness & Publicity Campaigns	1,500,000	1,650,000	1,815,000	
2210505	Trade Shows and Exhibitions	600,000	660,000	726,000	
2210600	Rentals of Produced Assets	-	-	-	
2210603	Rent & Rates - Non Residential		-	-	
2210700	Training Expense (including capacity building)	13,244,000	14,568,400	16,025,240	
2210701	Travel Allowance	1,100,000	1,210,000	1,331,000	
2210702	Remuneration of Instructors and Contract Based Training Services	900,000	990,000	1,089,000	
2210703	Production and Printing of Training Materials	30,000	33,000	36,300	

2210704	Hire of Training Facilities and Equipment	750,000	825,000	907,500
2210705	Field Training Attachment	4,914,000	5,405,400	5,945,940
2210706	Book Allowance	300,000	330,000	363,000
2210707	Project Allowance	200,000	220,000	242,000
2210708	Trainer Allowance	100,000	110,000	121,000
2210709	Research Allowance	900,000	990,000	1,089,000
2210710	Accommodation Allowance	1,000,000	1,100,000	1,210,000
2210711	Tuition Fees Allowance	800,000	880,000	968,000
2210712	Training Allowance	450,000	495,000	544,500
2210714	Gender Mainstreaming	200,000	220,000	242,000
2210715	Kenya School of Government	1,000,000	1,100,000	1,210,000
2210716	Human Resource Reforms	600,000	660,000	726,000
2210800	Hospitality Supplies and Services	13,438,000	14,781,800	16,259,980
2210801	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	6,350,000	6,985,000	7,683,500
2210802	Boards, Committees, Conferences and Seminars	4,000,000	4,400,000	4,840,000
2210805	National Celebrations	50,000	55,000	60,500
2210807	Medals, Awards, and Honors	50,000	55,000	60,500
2210808	Purchase of Coffins	300,000	330,000	363,000
2210809	Board Allowance	2,688,000	2,956,800	3,252,480
2210900	Insurance Costs	45,500,000	50,050,000	55,055,000
2210901	Group Personal Insurance	43,000,000	47,300,000	52,030,000
2210902	Building Insurance	1,500,000	1,650,000	1,815,000
2210904	Motor Vehicle Insurance	1,000,000	1,100,000	1,210,000
2211000	Specialised Materials and Supplies	5,000,000	5,500,000	6,050,000
2211004	Fungicides, Insecticides and Sprays	1,000,000	1,100,000	1,210,000
2211009	Education and Library Supplies	1,000,000	1,100,000	1,210,000
2211011	Purchase/Production of Photographic and Audio-Visual Materials	1,000,000	1,100,000	1,210,000
2211016	Purchase of Uniforms and Clothing - Staff	2,000,000	2,200,000	2,420,000
2211200	Fuel Oil and Lubricants	750,000	825,000	907,500
2211201	Refined Fuels and Lubricants for Transport	750,000	825,000	907,500
2211300	Other Operating Expenses	2,600,000	2,860,000	3,146,000
2211301	Bank Service Commission and Charges	50,000	55,000	60,500
2211306	Membership Fees, Dues and Subscriptions to Professional and Trade Bodies	1,000,000	1,100,000	1,210,000
2211308	Legal Dues/fees, Arbitration and Compensation Payments	1,000,000	1,100,000	1,210,000
2211328	Counseling Services	50,000	55,000	60,500
2211329	HIV AIDS Secretariat workplace Policy Development	500,000	550,000	605,000
2211100	Office and General Supplies and Services	4,504,343	4,954,777	5,450,255
2211101	General Office Supplies (papers, pencils, forms, small office equipment etc)	2,504,343	2,754,777	3,030,255
2211102	Supplies and Accessories for Computers and Printers	1,500,000	1,650,000	1,815,000
2211103	Sanitary and Cleaning Materials, Supplies and Services	500,000	550,000	605,000
2220100	Routine Maintenance - Vehicles and Other Transport Equipment	600,000	660,000	726,000
2220101	Maintenance expenses - Motor vehicle	600,000	660,000	726,000
2220200	Routine maintenance- Other Assets	10,500,000	11,550,000	12,705,000
2220205	Maintenance of Buildings and Stations Non-Residential	10,000,000	11,000,000	12,100,000
2220210	Maintenance of Computers, Software, and Networks	500,000	550,000	605,000

	22 - Use of Goods and Services total	125,479,922	137,149,314	150,238,646
2420400	Other Creditors	16,097,254	17,706,979	19,477,677
2420499	Other Creditors - Other (Pending Bills)	16,097,254	17,706,979	19,477,677
	24 - Interest payments total	16,097,254	17,706,979	19,477,677
	Gross recurrent total	531,478,873	583,748,160	641,497,376
	Total AiA	141,577,176	154,856,293	169,716,323
	Net recurrent Total	531,478,873	428,891,867	471,781,053
	Gross Expenditure Total	531,478,873	583,748,160	641,497,376
	AiA total	141,577,176	154,856,293	169,716,323
	Expenditure Total	531,478,873	428,891,867	471,781,053

	COUNTY ASSEMBLY	Program 2: Leg	islation, Oversight and Re	epresentation
		2020-21	2021-22	2022-23
2210200	Communication, Supplies and Services	500,000	550,000	605,000
2210202	Internet Connections	500,000	550,000	605,000
2210300	Domestic Travel and Subsistence, and Other Transportation Costs	31,730,321	34,903,353	38,393,688
2210301	Travel Costs (airlines, bus, railway, mileage allowances, etc.)	5,250,000	5,775,000	6,352,500
2210302	Accommodation - Domestic Travel	13,880,321	15,268,353	16,795,188
2210303	Daily Subsistence Allowance	10,850,000	11,935,000	13,128,500
2210304	Sundry Items (e.g. Airport Tax, Taxis, etc)	1,750,000	1,925,000	2,117,500
2210400	Foreign travel and Subsistence Allowance	6,100,000	6,710,000	7,381,000
2210401	Travel Costs (airlines, bus, railway, mileage allowances, etc.)	1,000,000	1,100,000	1,210,000
2210402	Accommodation	2,000,000	2,200,000	2,420,000
2210403	Daily Subsistence Allowance	2,500,000	2,750,000	3,025,000
2210404	Sundry Items (e.g. Airport Tax, Taxis, etc)	600,000	660,000	726,000
2210500	Printing , Advertising and Information Supplies and Services	13,200,000	14,520,000	15,972,000
2210502	Publishing and Printing Services	1,000,000	1,100,000	1,210,000
2210503	Subscriptions to Newspapers, Magazines and Periodicals	1,500,000	1,650,000	1,815,000
2210504	Advertising, Awareness & Publicity Campaigns	10,500,000	11,550,000	12,705,000
2210505	Trade Shows and Exhibitions	200,000	220,000	242,000
2210600	Rentals of Produced Assets	45,360,000	49,896,000	54,885,600
2210603	Rent & Rates - Non Residential	45,360,000	49,896,000	54,885,600
2210700	Training Expense (including capacity building)	8,670,000	9,537,000	10,490,700
2210701	Travel Allowance	2,100,000	2,310,000	2,541,000
2210702	Remuneration of Instructors and Contract Based Training Services	2,100,000	2,310,000	2,541,000
2210703	Production and Printing of Training Materials	70,000	77,000	84,700
2210704	Hire of Training Facilities and Equipment	1,750,000	1,925,000	2,117,500
2210706	Book Allowance	100,000	110,000	121,000
2210707	Project Allowance	100,000	110,000	121,000
2210708	Trainer Allowance	100,000	110,000	121,000
2210710	Accommodation Allowance	750,000	825,000	907,500

2210711	Tuition Fees Allowance	400,000	440,000	484,000
2210714	Gender Mainstreaming	500,000	550,000	605,000
2210715	Kenya School of Government	700,000	770,000	847,000
2210800	Hospitality Supplies and Services	4,720,000	5,192,000	5,711,200
2210801	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	1,470,000	1,617,000	1,778,700
2210802	Boards, Committees, Conferences and Seminars	3,000,000	3,300,000	3,630,000
2210805	National Celebrations	50,000	55,000	60,500
2210808	Purchase of Coffins	200,000	220,000	242,000
2211200	Fuel Oil and Lubricants	750,000	825,000	907,500
2211201	Refined Fuels and Lubricants for Transport	750,000	825,000	907,500
2211300	Other Operating Expenses	2,000,000	2,200,000	2,420,000
2211308	Legal Dues/fees, Arbitration and Compensation Payments	2,000,000	2,200,000	2,420,000
2211100	Office and General Supplies and Services	3,500,000	3,850,000	4,235,000
2211101	General Office Supplies (papers, pencils, forms, small office equipment etc)	1,000,000	1,100,000	1,210,000
2211102	Supplies and Accessories for Computers and Printers	1,500,000	1,650,000	1,815,000
2211103	Sanitary and Cleaning Materials, Supplies and Services	1,000,000	1,100,000	1,210,000
2220100	Routine Maintenance - Vehicles and Other Transport Equipment	600,000	660,000	726,000
2220101	Maintenance expenses -Motor vehicle	600,000	660,000	726,000
2220200	Routine maintenance- Other Assets	500,000	550,000	605,000
2220210	Maintenance of Computers, Software, and Networks	500,000	550,000	605,000
	22 - Use of Goods and Services total	117,630,321	129,393,353	142,332,688
3110700	Purchase of Vehicles and Other Transport Equipment	9,500,000	-	-
3110708	Purchase of Minibuses and Buses	9,500,000		-
	24 - Interest payments total	9,500,000	-	-
	Gross recurrent total	127,130,321	129,393,353	142,332,688
	Net recurrent Total	127,130,321	129,393,353	142,332,688
3110100	Purchase of Buildings	15,000,000	-	-
3110102	Purchase of Non-Residential Buildings (40ft Containers for Ward Offices)	15,000,000		
3110200	Construction of Buildings	10,773,748	-	-
3110202	Non-Residential Buildings (offices, schools, hospitals, etc)	10,773,748		
	31 - Capital total	25,773,748		
	Gross development total	25,773,748	-	-
	Net development Total	25,773,748	-	_
		-, -, -		
	Gross Expenditure Total	152,904,069	129,393,353	142,332,688